

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA

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MINUTES of the Parish Council meeting held on 1st June 2023

Chapel Schoolroom, North Duffield

23071. In attendance and declarations of interest: Cllrs Cllr R Arrand, S Brown, S Donoghue, R Hemingway (Chairman), M Patten, L Richardson, M Walton, B Wells and D Wint. S Look (Clerk). Councillors welcomed Cllr Donoghue. It was confirmed that the Parish Council will not be pursuing increasing the councillor numbers as the current number of 9 councillors meets NALCs recommended guideline in relation to the number of electors in the Parish.

There were no declarations of interest noted.

Apologies: County Cllr Arthur.

23072. Minutes of the Parish Council meeting held on Thursday 4th May 2023 were proposed by Cllr Patten, seconded by Cllr Wells and unanimously agreed as a true and accurate record. The minutes of the Annual Parish Council meeting held on 18th May 2023 were proposed by Cllr Wint, seconded by Cllr Walton and unanimously agreed as a true and accurate record.

23073. Matters arising from the last meeting:

- i. The Kings Coronation commemorative bench to be installed on the weekend of 10th/11th June and 17th/18th June.
It was agreed to install the picnic bench on the village green on Sunday 4th June at 10am.
- ii. Councillors considered purchasing a defibrillator for the village. It was agreed that a defibrillator located on the Green Lane/ allotments side of the village would be beneficial. Clerk to look into options for the power supply.
- iii. Resolved to hold a village litter pick on 22nd July 2023. 10am meet on the village green. To investigate forming a litter pick action group after this event.

23074. Public time:

- i. No members of the public present.
- ii. A member of the public contacted the clerk by email to report concerns regarding the location of the site entrance to the development being built at the A163 end of Green Lane. The entry point of the development is a short distance from the T junction leading to the A163 and is also hidden by a bend approaching from the Green. As you turn left into Green Lane from the A163 this has very poor line of sight. Clerk to report concerns to the NYC planning department and Highways.
- iii. Concerns have been raised via Facebook regarding continuous problems with lorries not adhering to the restrictions signage and trying to access Bubwith Bridge. It was noted that there is going to be a full closure of the bridge from July for 20 weeks. Residents with concerns and queries advised to contact East Riding Council at bridges@eastriding.gov.uk. Clerk has written to East Riding Council to ascertain further specific information regarding the closure.

23075. Receive Divisional Councillor report:

- i. No report received. Extensive report presented at the Annual meeting from Cllr Arthur with details of the new North Yorkshire Council.

23076. Highways:

- i. Cllr Wells gave an update on the Community Speedwatch. A group of four volunteers will be carrying out checks on Friday 2nd June. All data is recorded on a spreadsheet and sent to the police traffic awareness department.
- ii. Highways have started work to repair the condition of Oak Road. No further progress on Green Lane.
- iii. Cllr Wint to report on the VAS statistics at the next meeting.
- iv. Repair to the damaged streetlight (LP40) outside Sunnyside has still not progressed. North Yorkshire Council have confirmed that it will be up and running by the end of June.
- v. A request has been made for a pedestrian crossing sign on the A163 near the Methodist Chapel. Highways have confirmed this will be done at a later date and is on the jobs list.
- vi. A follow up email has been sent to NYC reporting a broken drain cover outside the chapel.
- vii. A report was raised regarding a maintenance vehicle parked at the junction of Main Street/A163 in a dangerous position. Highways have confirmed this was not one of their maintenance vehicles. Clerk to follow it up with other authorities.

23077. Planning Applications

- i. 2023/ 0160/TPO. 7 The Paddocks North Duffield. Application for consent to fell 1 No Oak tree (T1) and trim 1 No Oak tree (T2) by 1m covered by TPO 3/2019. Councillors object to the application due to the following reasons:
- The application form is contradictory as the applicant answers 'No' to the question regarding the - 'Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall'. However, in the comments it states 'Remove 1 x Oak tree on lawn this tree is in poor health with canopy die back and visible cavities'. There is no evidence of an Arboriculturist report supporting this.
 - Councillors do not believe the hedge that is proposed to be reduced actually belongs to the applicant as it is beyond the boundary fence.
 - Councillors also note that the resident at the adjacent house has applied for tree work which has been refused.
 - The application states that 'the soil level has been raised around the tree contributing to its decline'. It is believed that the reason for this is that the garden has been filled with topsoil and turfed leading to excess soil around the tree.
 - The issues with the tree should have been addressed before the house was built and rather than cutting the tree down now, there should be a maintenance plan put in place to protect it.

23078. Planning Decisions:

- i. 2023/0085/CPE Rose Lodge, North Duffield. It is considered that the information supplied by the applicant is sufficient to prove that, on the balance of probability, the building has been used as a C3 dwellinghouse for four years prior to the submission date of this application. As such, a lawful development certificate should be issued. Noted.

23079. Financial matters:

- i. Resolved to accept the insurance premium and contents to 2023-24.
 ii. Chair and Clerk signed the confirmation of grant acceptance form of £700 towards the Kings Coronation Commemorative bench.
 iii. Finance report and consider transactions for approval and payment:
 Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances as at 26th April 2023	£5412.59	£16302.84
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; Clerks April expenses	-£58.36	
	S Look; Clerks April salary	-£as agreed	
	S Look; Coronation celebration items	-£49.21	
	J Massey – Maintenance April 2023	-£325.00	
	B Hopper – Internal Audit	-£100.00	
c.	Payments made since the last meeting under clerks delegated powers:		
	D Wint – Sweets for the Coronation celebrations	-£12.00	
	S Look; Gazebo for events (to be returned)	-£198.98	
	Glásdon; Commemorative bench	-£847.65	
	D Wint; Gazebo	-£120.00	
	Tiger Print – Coronation flyers	-£42.00	
	E Swires-Kemp- Coronation flags and stickers	-£28.45	
	E Swires-Kemp- Coronation expenses	-£16.13	
	Zurich Municipal annual insurance	-£907.47	
	Jonathan Patrick – allotment fence	-£370.00	
d.	Receipts since the last meeting:		
	Precept 1 st instalment	£10,000.00	
e.	Internal transfer from current to savings account:	-£3000.00	£3000.00
f.	Account balances as at 24th May 2023	£8835.90	£19302.84
g.	To approve the following payments:		
	S Look; Clerks May expenses	-£58.36	

	S Look; Clerks May salary	-£as agreed	
	S Look; Annual meeting expenses	-£119.85	
	S Look; 6hrs overtime for Annual meeting and audit prep. To be paid in June salary	-£as agreed	
	Autela: parish payroll Q4 2022-23	-£69.31	
	R Hemingway; spotlights for village events	-£20.00	

It was resolved to accept and approve the payments and transactions as stated.

23080. Village Green and village maintenance:

- i. Items on the village 'to do' list have been updated by Cllr Hemingway. It was agreed to wait until after the nesting season to cut back the pond hedge. Other items to be done in the next few months.
- ii. Update from the 'village green working group' given. Cllr Richardson to coordinate the date for planting the island plants.
- iii. No further update on electrical check of the mains electrics that serve the pond. Cllr Hemingway to follow up getting a plan again.
- iv. The allotment fence has now been replaced and contractor has been paid.
- v. It was resolved to write to the residents of the houses with hedges growing over School / Priest Lane to request that maintenance is carried out. Cllr Hemingway to look at the overgrown hedge at the end of Gamrudding.
- vi. It was noted that the snickets in the village require weeding. Clerk to contact the maintenance contractor.
- vii. Resolved to purchase a storage facility up to the value of £1200 exc VAT. Cllr Arrand to progress.

23081. Allotments:

- i. It has been reported that the builders working on the site next to the allotments are wanting to use the allotment water supply. The allotment committee has objected to this. It was agreed by councillors that the decision should be made by the committee as they pay for the supply and not the PC.

23082. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. Meeting with Assistant Chief Constable Scott-Bisset to be held on 12 July 2023 at 6,30pm. Noted.

23083. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 13th July 2023 in the Schoolroom of North Duffield Methodist Chapel. Cllr Patten have given their apologies for the July meeting.
- ii. Summer fare arrangements to be agreed before the next meeting; marquee to be erected at 6pm on Friday 30th June. To be dismantled on 14th July and reinstalled at a private function. Grass cutting on the green to be done on Wednesday 28th June. Clerk to arrange for a skip to be delivered to the Kings Arms car park w/c 3rd July 2023 (Clerk to contact Punch Taverns for permission prior to booking). To make arrangements for a bar when Punch Taverns have confirmed when new tenants will be moving into the Kings Arms.
- iii. Cllr Richardson gave an update on the Playing Fields Association. Annual meeting to be held in June. They are also in the process of setting up an open to all age football team.
- iv. It was confirmed that Cllr Wells will deputise for Cllr Patten at the next YLCA branch meeting in Selby.

Meeting closed at 20.40.

Signed:
(Chairman)
Date: